**Queensborough Community College**

The City University of New York

### MINUTES

**of the April 12, 2005 meeting of the**

**Academic Senate**

President Eduardo J. Martí called the seventh regularly scheduled meeting of the Academic Senate to order at 3:12 p.m.

**I. Attendance:**

The complete Senate roster is available at <http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp>

Absent, as determined from the attendance sheet circulated at the meeting, were:

## Absentees 14

Paul Jean-Pierre Ann-Marie Bourbon Nathan Chao

Robert Kueper Norton Reid Margaret Reilly

Robert Fredericks Bonnie Duen Milciades Lora Jr.

Nephala De Abreu ` Rose Topal Katerina Kohoutkova

Abhishek Roka Kim Eunhye

**II. Consideration of minutes of the March 8, 2005 meeting:**

A **motion** was **made**, **seconded**, and **approved** to accept the March 8, 2005 minutes.

**III. Communications from:**

**President Marti:** President Eduardo J. Marti referred to his written report. The Governor has until midnight to veto the budget, a budget in which community colleges fare fairly well with $115 added to the base aid per student. This is an improvement over last year, which was the first time base aid was cut. Dr. Marti thanked everyone who participated in the lobbying effort.

 We are in the queue to receive 87 million dollars for the construction of a new instructional building, a project that should take ten years. We are also in the queue for 3 million dollars for the Holocaust Resource Center. These projects, which are very complex, will be dealt with in a transparent manner and the entire College community will be kept informed about the process.

 As of today, 430 tickets have been sold for the *Partners for Progress* Dinner/Dance on April 21. Ticket sales and ad sales in the *Journal* are improved over last year.

 President Marti spoke of the faculty’s moral obligation to serve the College in the governance process. He stressed the need for full professors to serve on committees of the Academic Senate and that without faculty participation in the governance process we would be left with a corporate structure.

 President Marti Introduced Harry Payne as QCC’s new Affirmative Action Officer.

**Senate Steering Committee:** Dr. Philip Pecorino, Chairperson of the Academic Senate Steering Committee, referred to his written report. For this meeting, the Agenda and all attachments were sent as a single Word file for easy printing by Senators and instructions were also provided on how to print only the Agenda and those attachments that may be of particular interest.

 Two items are being distributed at the meeting: The UFS report and an announcement on an upcoming UFS conference on financing public higher education.

 A CUNY faculty survey has been sent out. Faculty were urged to fill it out and send it in.

 A review of the total number of committees on the campus has returned a list of 66 that will be reviewed as to their relation to Senate committees.

 At a meeting of University Faculty Governance Leaders it was pointed out that there is a federal act that allows students to opt out of having their names given to marketers and military recruiters. Dean Karen Steele mentioned that this is already mentioned in the College Catalog.

 A draft of a student faculty evaluation form has been sent to department chairs, members of the Faculty Executive Committee and CETL. The Senate Committee on Academic Development will continue to work on it.

 Dr. Pecorino concurred with President Marti on the moral obligation for faculty to serve the college and pointed out that there will be a need for a new secretary of the Academic Senate for the next year.

**UFS Representative:** Report submitted and distributed during the meeting.

**IV. Elections of Standing Committees of the Academic Senate**

Dr. Tom Gerson, the Chair of the Committee on Committees, referred to several changes that were made to the election ballots for standing committees of the Academic Senate. The ballots were distributed and collected by members of his committee and the entire slate of candidates was elected. Dr. Gerson also pointed out that the deadline to send in ballots for the election of Senators was next Tuesday.

A proposal by the Steering Committee on the creation of a Standing Committee on WID/WAC was presented to the Senate. Two changes were made to the original proposal. The following was adopted by the Senate:

That the current “standing” Sub Committee of the Curriculum Committee on the WID WAC Program be replaced by a Standing Committee of the Senate and that such wording as is approved below be made part of the Bylaws.

That the following be the Title, Membership and Charge:

**TITLE:**

The Committee on Writing in the Disciplines/Writing Across the Curriculum (WID/WAC)

**MEMBERSHIP:**

The Committee on WID/WAC shall consist of the director or co-directors of the WID/WAC Program who shall serve as ex-officio members without vote, five (5) faculty members who are certified or participating in the WID/WAC program from a cross-section of disciplines and departments and one (1) student.

**CHARGE:**

The Committee on WID/WAC shall:

a. Oversee and make recommendations to the Academic Senate related to the WID/WAC Program;

b. Review and recommend changes in the criteria for a writing intensive (WI ) class to the Academic Senate for its approval;

c. Oversee a continuing WID/WAC Faculty Professional Development Program with the Office of Academic Affairs;

d. Hear and decide student cases requesting a waiver from any WI degree requirements;

e. Provide a list of current WI-certified classes and the instructors certified to teach WI classes to the department chairs who will make the final decision on the designation of a course or section as WI each semester;

f. Insure through a certification and recertification process that all classes designated as WI meet the criteria for a WI class.

g. Provide the Committee on Committees with a list of faculty members who are participating in the WID/WAC program.

**V. Monthly Reports of Committees:**

 **Committee on Ceremonial Occasions:**

A request by the Committee for the Senate to consider substituting the singing of the Star Spangled Banner with America the Beautiful was declared out of order by Dr. Pedro Meza, the Senate’s Parliamentarian.

**Committee on Curriculum:**

 *Course Revisions:*

A motion was **made**, **seconded**, and **approved** to accept revisions to:

 Department of Foreign Languages:

 LC213 Intermediate Chinese I

 Department of Social Sciences:

 SS315 Introduction to Criminal Justice

 SS520 Human Growth and Development

 *New Courses:*

 A motion was **made**, **seconded**, and **approved** to accept the following new courses:

 Department of Social Sciences:

 ED138 History and Curriculum of Early Childhood Education

 ED139 Day Care Fieldwork Practicum

 ED141 Infant/Toddler Environments

 ED142 Day Care Fieldwork Practicum II

 *Program Revisions:*

 A motion was **made**, **seconded**, and **approved** to accept the changes in the following programs:

Department of Social Sciences:

 LE1, A.A. Degree in Liberal Arts and Sciences and Education

 Day Care Assistant Certificate Program

**V. College Committee on the Mission Statement**

Vice President Mark McColloch spoke on the creation of a new mission statement for the College. While the previous mission statement was strong, it was thought best to start fresh and write an entirely new statement. The draft contains several “housekeeping” points, such as mentioning our affiliation with CUNY. The central problem in writing the mission statement was how to address the central contradiction facing our institution: our commitment to academic excellence and meaningful standards, while operating with an open admissions policy and the desire to provide our students with as many opportunities for success as possible. There was a rich discussion of this issue at the general faculty meeting that was held last week and several valuable suggestions were made from the floor. The committee met after this meeting and adopted some small revisions based on these suggestions.

The Senate **made**, **seconded**, and **approved** the following as the official mission statement of QCC:

Operating within the framework of the City University of New York, Queensborough Community College is committed to fostering a collaborative, learning-centered community. The College is dedicated to academic excellence and to the development of the whole individual in an environment that promotes intellectual inquiry, global awareness, and lifelong active learning. Queensborough is committed equally to open-admission access for all learners and to academic excellence within an environment of diversity. In the service of these goals, Queensborough utilizes the close integration of academic and support services and a focused attention to pedagogy. The College offers post-secondary associate degree and certificate programs that prepare students for careers and for transfer to four-year institutions of higher learning. Queensborough provides its students a variety of opportunities to enrich themselves intellectually and socially and to develop the knowledge and skills necessary for success.

Recognizing that learning is a dynamic and collaborative process, the College offers comprehensive, multi-layered academic programs that serve as a framework for students to become active, responsible partners in their intellectual pursuits. Providing a rich general education core aimed at enhancing students’ critical thinking and decision making skills, and utilizing effective learning strategies, the College offers many options to students for achieving their academic and career goals. A community that values the diversity of its members, Queensborough strives to individualize the college experience through meaningful collaboration among students, faculty and staff. The College features a highly qualified faculty with excellent scholarly credentials, well-planned curricula and developmental course work, strong and closely integrated academic and student support services, and the use of innovative pedagogy, including educational technology. To help ensure excellence in teaching and learning, Queensborough engages in on-going assessment of its academic offerings and support services, promotes research on community college pedagogy, and supports scholarly accomplishments and professional advancement among its faculty and staff.

In response to evolving community needs, Queensborough also offers non-credit courses and certificate programs and other activities. These provide community residents with accessible and affordable educational, recreational and job training opportunities, and help individuals and businesses and other institutions respond to changes in technology and the economy. The College takes a leadership role in providing access to arts and culture to enrich the quality of life for the community at large.

**VII. Unfinished Business**

None.

**VIII. New Business:**

Dr. Joseph Nagler announced that a music festival will be held at QCC on May 6 and 7 and that free tickets are available.

Dr. Julia Ortiz-Griffin announced the Third Conference on Hispanic Culture, which this year will celebrate the 400th anniversary of the publication of *Don Quixote*.

Professor Elyn Feldman announced that the annual dance concert will take place from May 11 to 13, with students performing on May 11 and 12 and faculty on May 13. Free tickets will be available.

Professor Alexandra Tarasko announced the PSC meeting to take place on April 13 at 1:00. At 4:30 there will be a special session for adjuncts.

Dr. Sheena Gillespie announced the Third Annual Poetry Slam to take place on April 14 from 12 to 3.

Dr. Lorena Ellis announced that tomorrow at 1:00 a documentary will be shown on carnival celebrations in the Caribbean and that the director will be attending.

Dr. Paris Svoronos announced the First Annual Honors Conference to take place on May 15. 73 students are expected to participate.

A motion was **made, seconded** and **passed** to spend five minutes to discuss the graduation music and the use of a tent.

 The meeting adjourned at 4:25.

Respectfully submitted,

Kenneth Pearl

Secretary